# Zoom Workplace App: Updating on Macs

Edited by Brian Quan, ECC Technical Team
August 30, 2025

In order to connect to our Zoom meetings from your Mac, an application called "Zoom Workplace" must be installed, then updated every week.

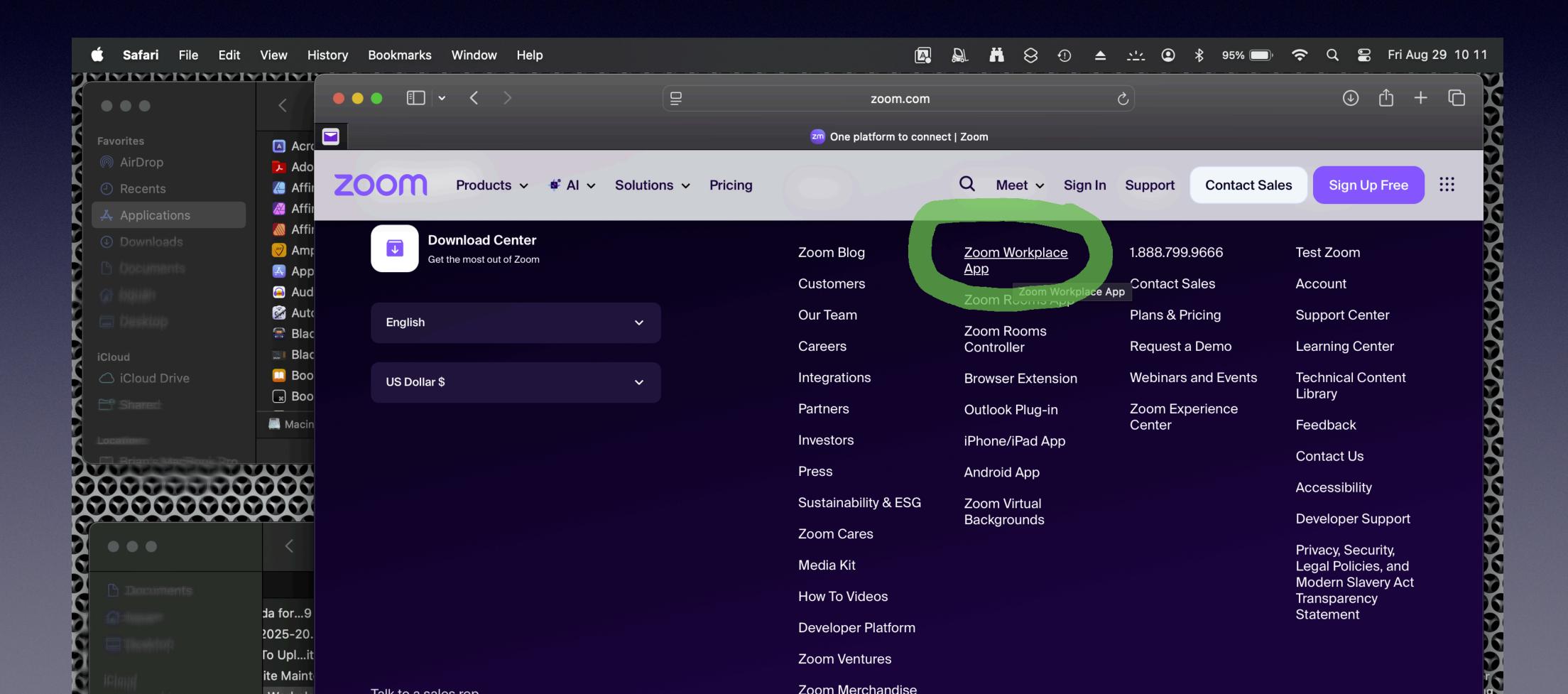
Updates include new features and security fixes to match those on Zoom's servers. If the Zoom Workplace app is not updated, a successful connection to our meetings cannot be guaranteed.

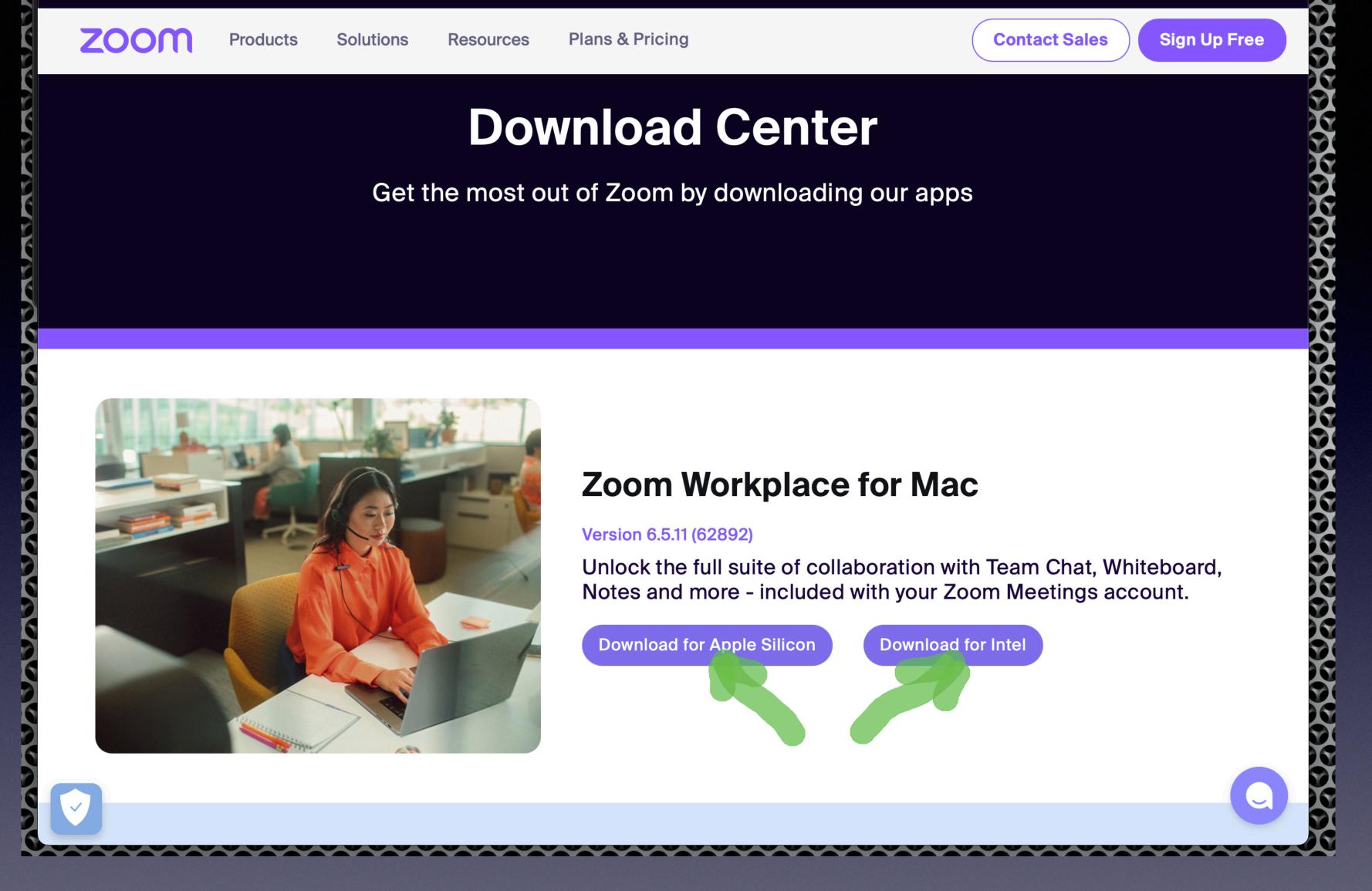
This document will show you how to install Zoom Workplace for Mac, then check and install the weekly updates.

If you need further help after going through this document, please send your request in an email to <u>ContactEtobicokeCameraClub@gmail.com</u>

# Installing Zoom Workplace/(and Manual Updating):

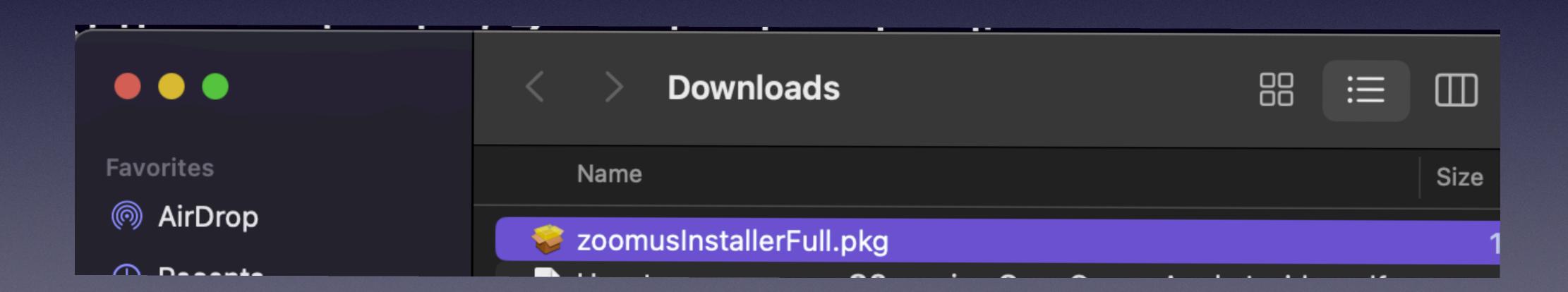
To install Zoom Workplace, go to <a href="https://zoom.us">https://zoom.us</a> in Safari Scroll to the bottom of the home page Click on the "Zoom Workplace App" link



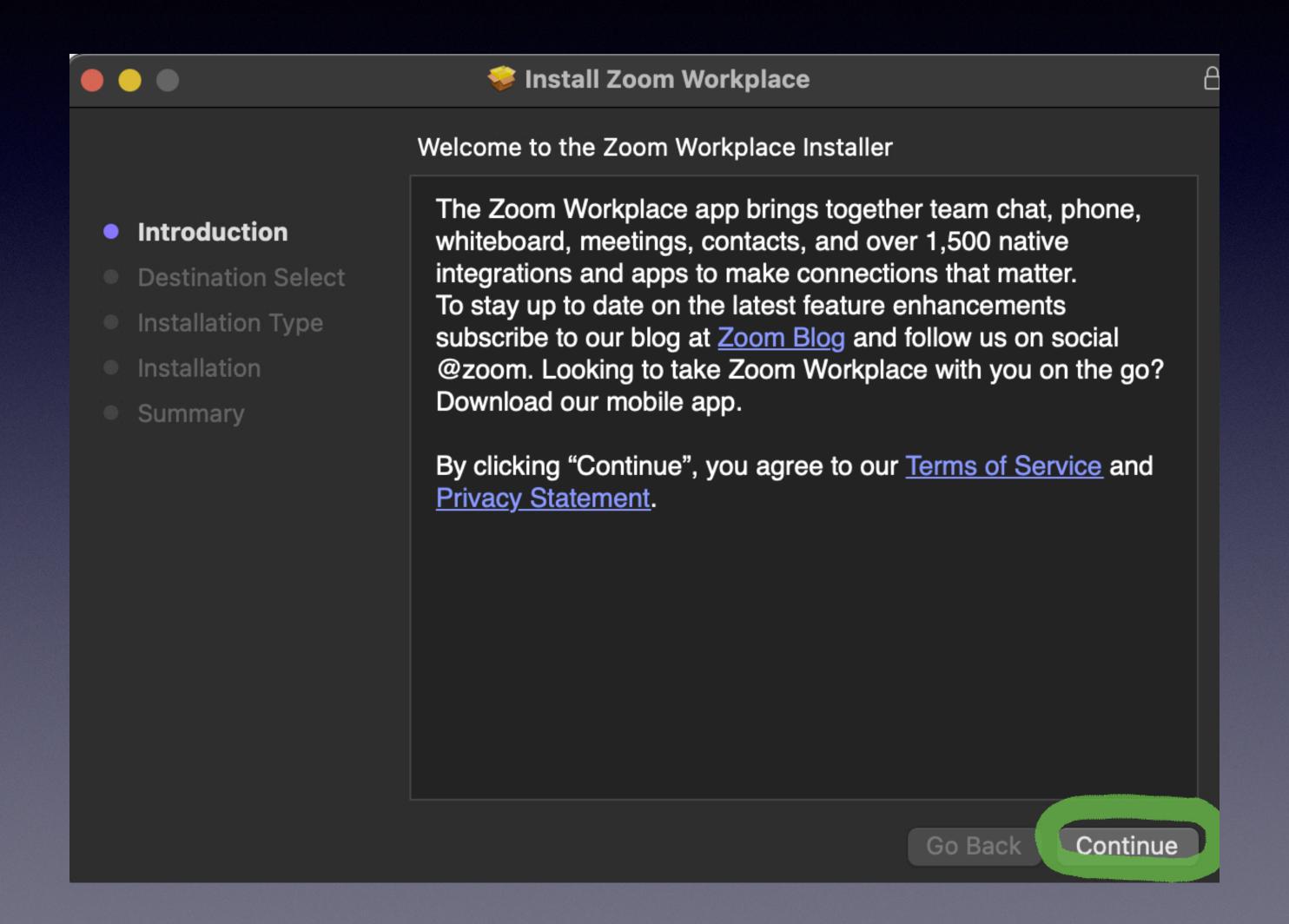


4) If you have an M-Series Mac, click on "Download for Apple Silicon" If you have an Intel Mac, click on "Download for Intel" An installer file will be saved in your Downloads folder

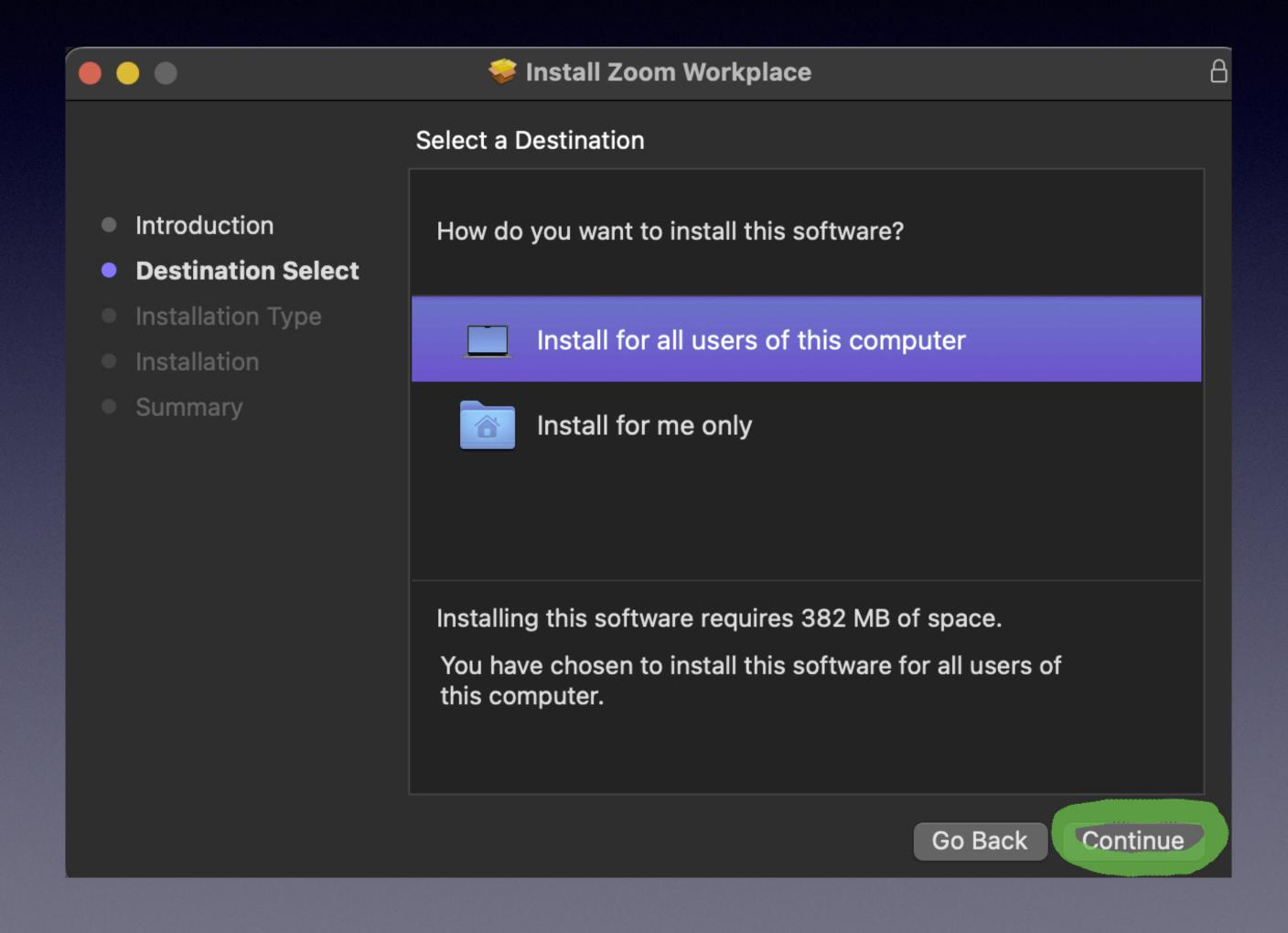
5) In the Downloads folder, double click on the installer file to start the installation



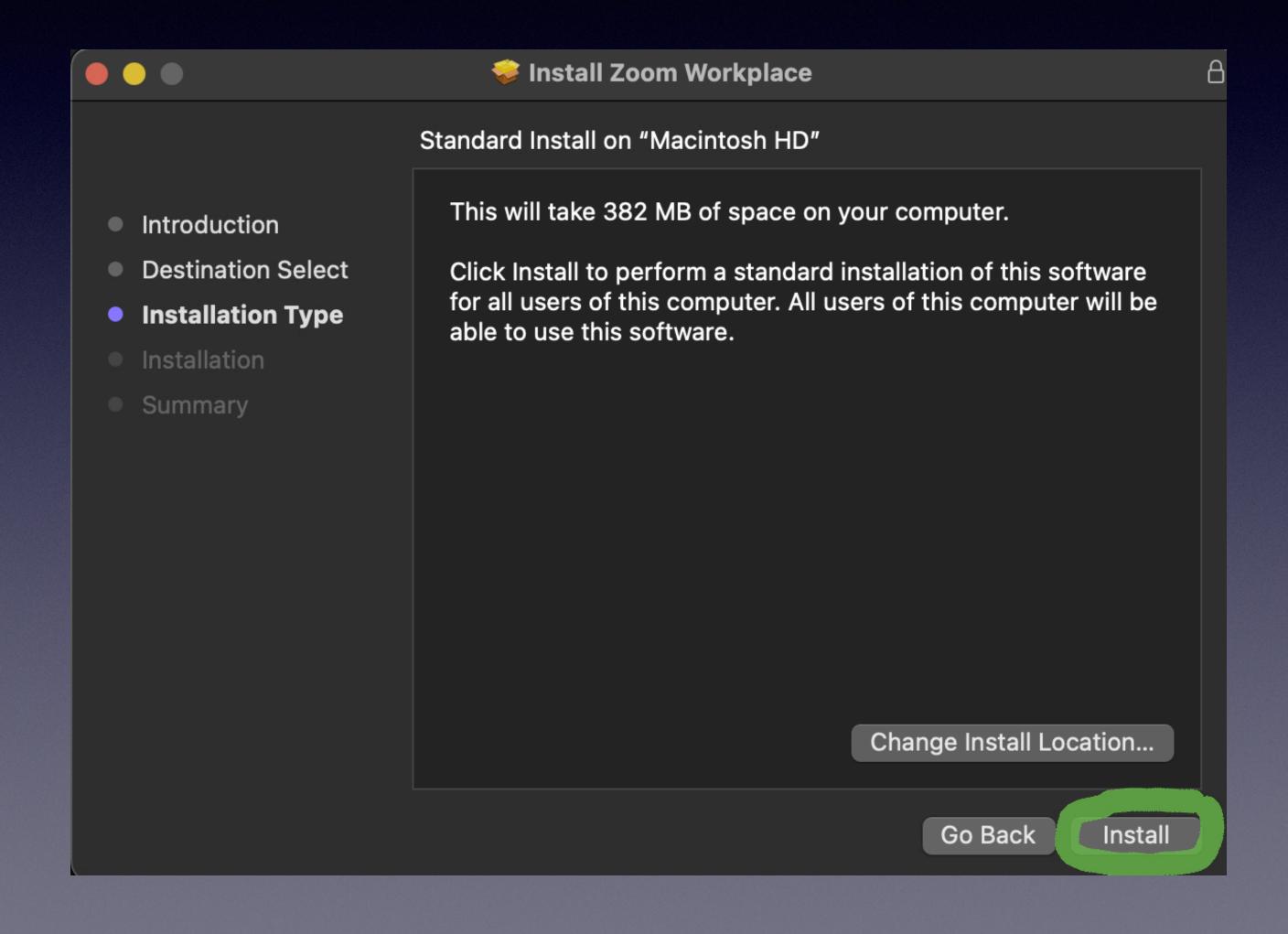
#### 6) Click the "Continue" button



# 7) Click the "Continue" button

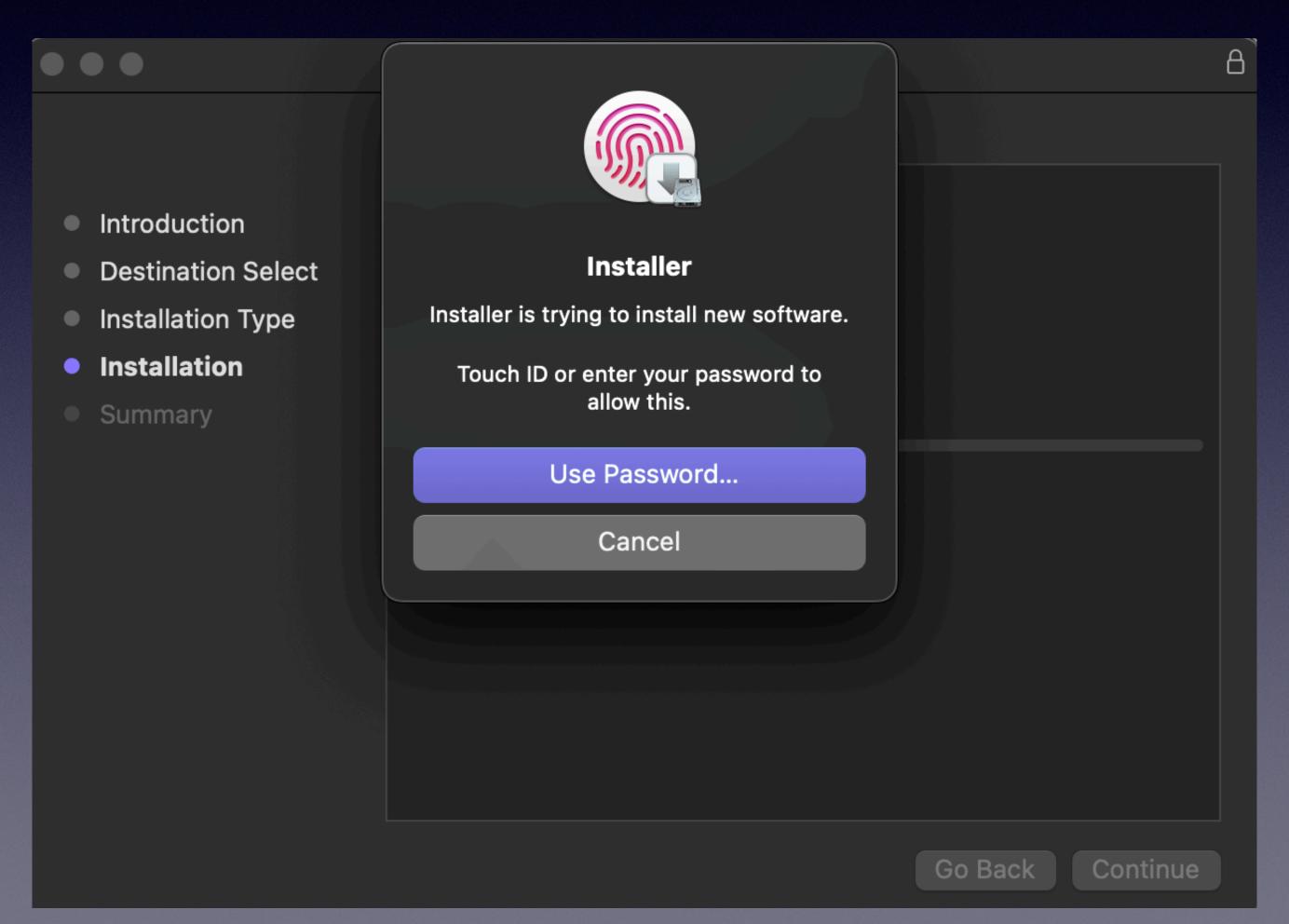


# 8) Click the "Install" button

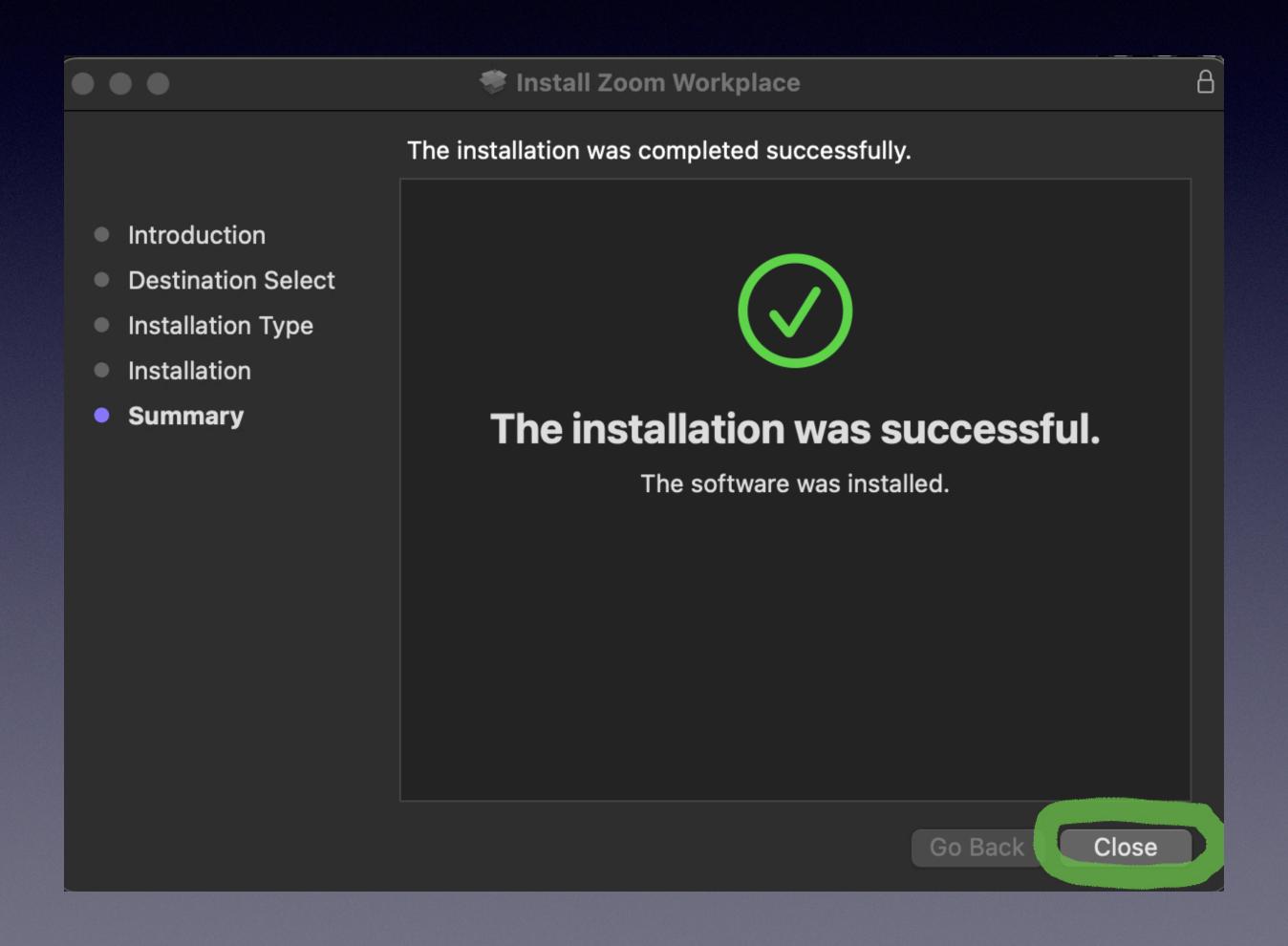


# 9) Grant permission by either:

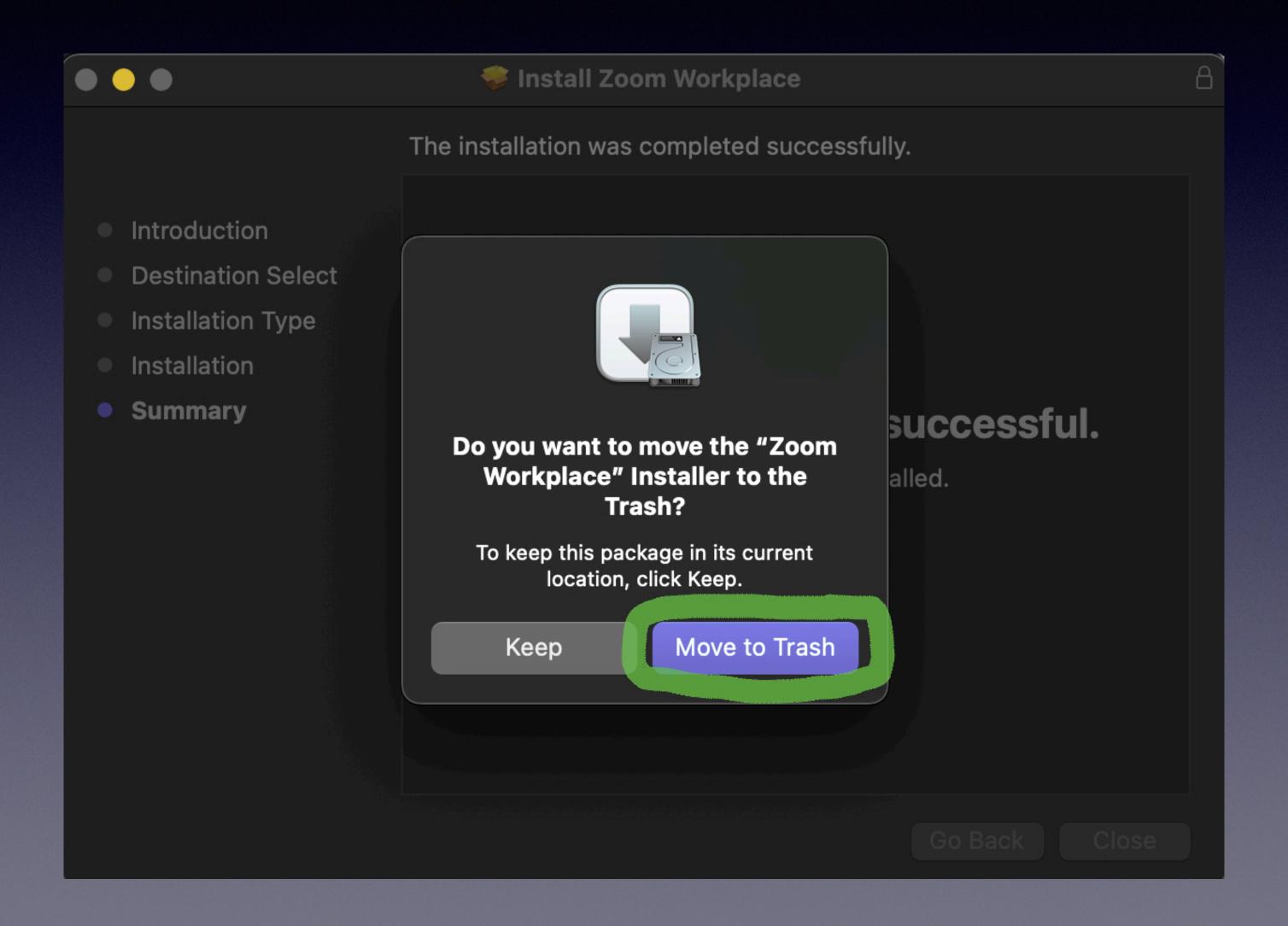
- click "Use Password...", enter your Mac's password, and click the next button, or
- If you have TouchID set up, hold the appropriate finger to the sensor



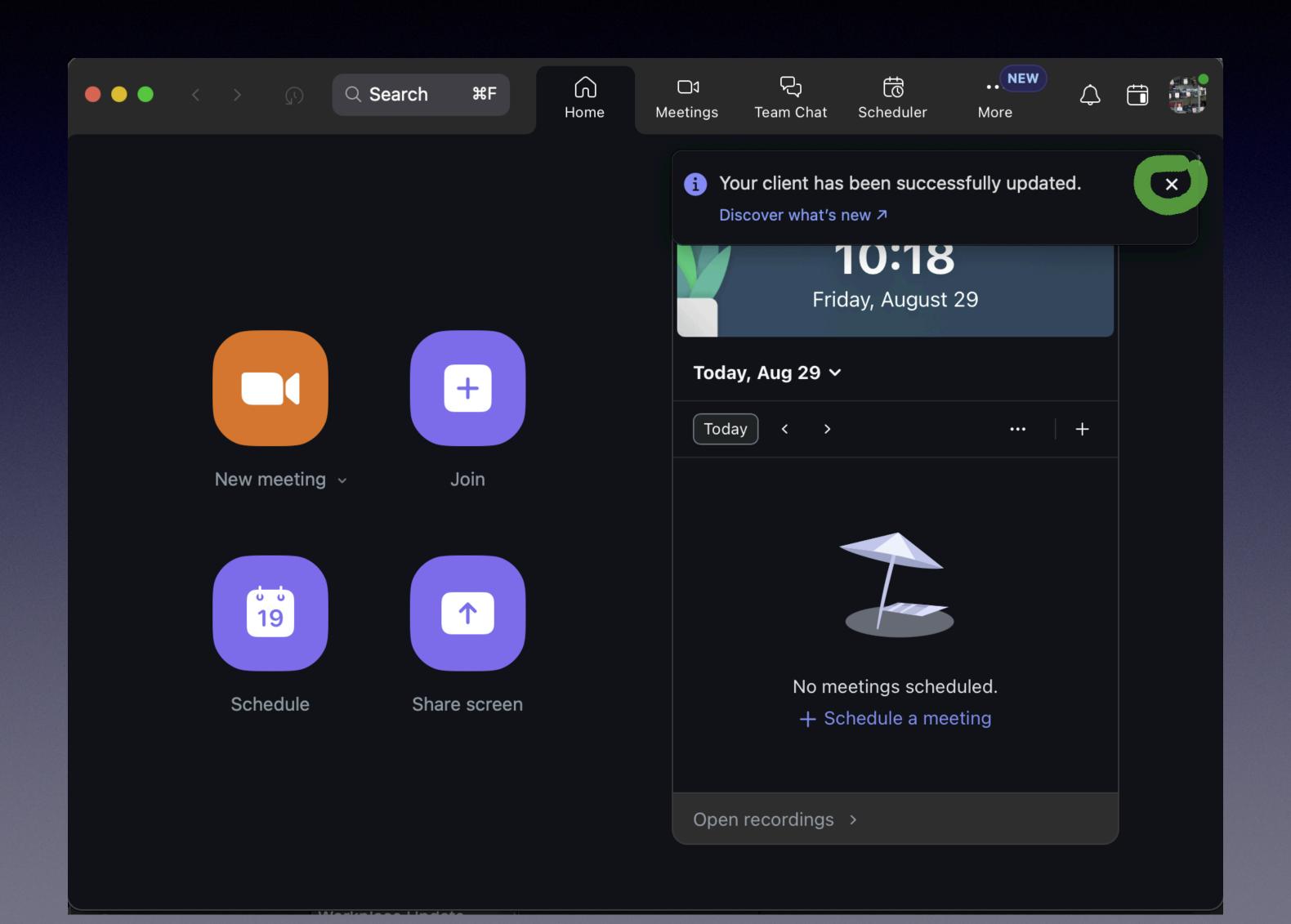
# 10) Click on the "Close" button



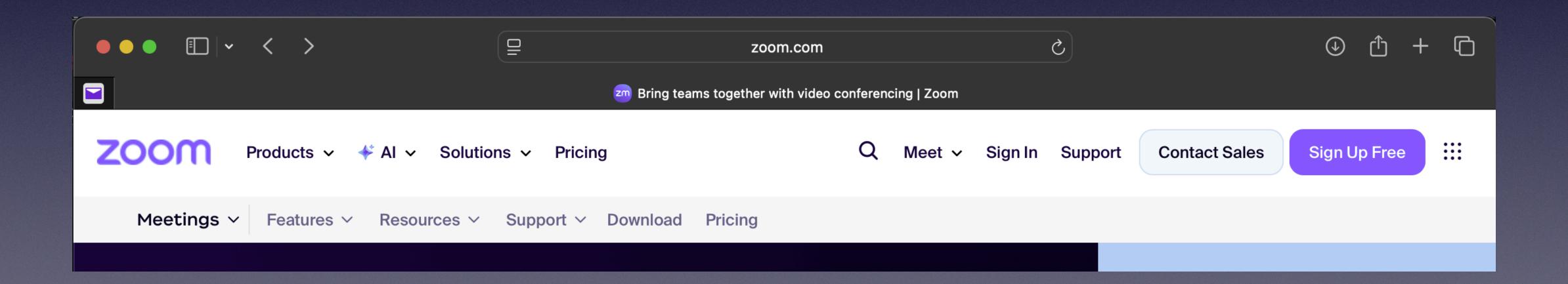
11) To discard the installer, click on "Move to Trash" (It's easy to repeat the previous steps if needed)



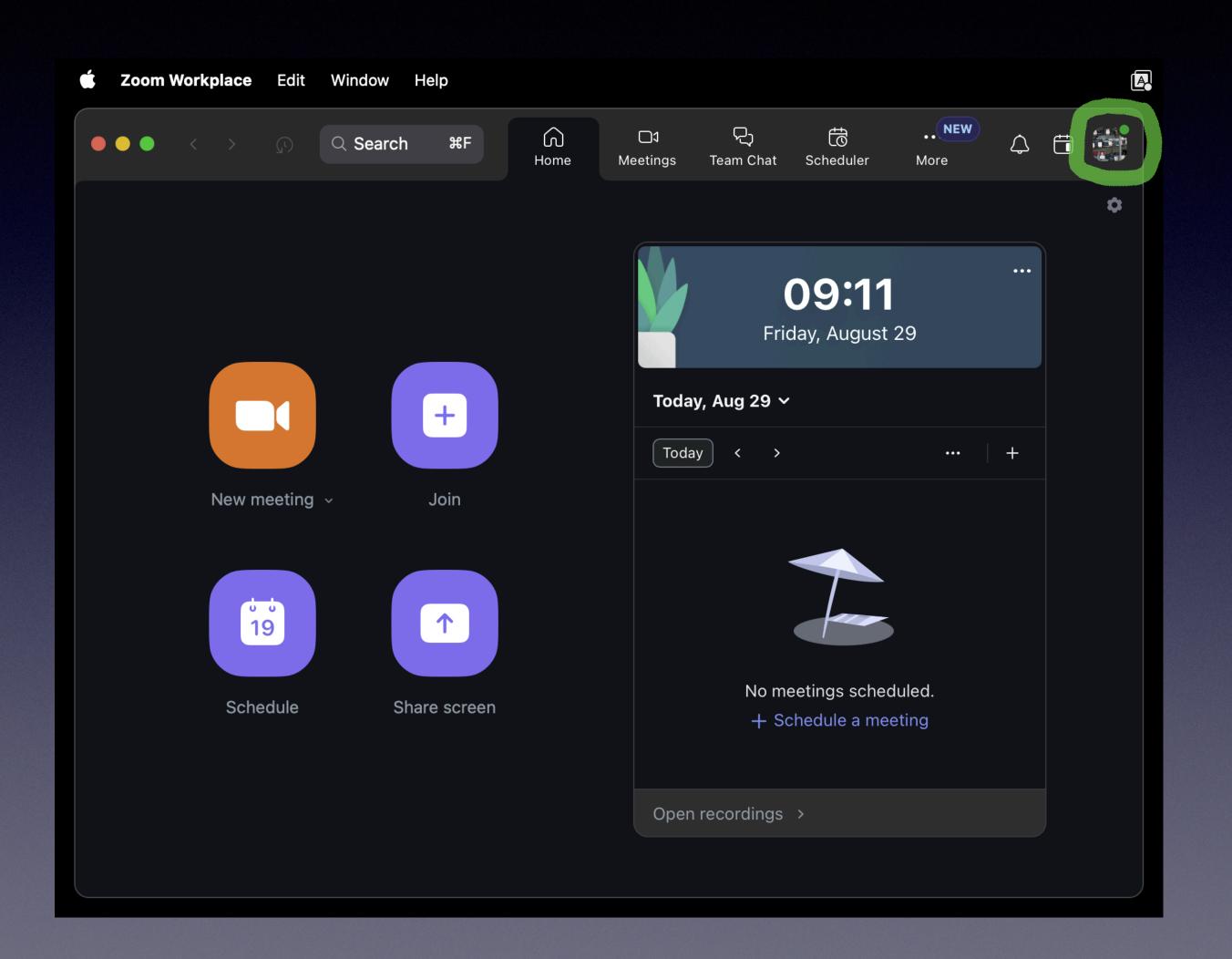
12) In the Zoom Workplace window, click the "X" to the right of the "Your client has been successfully updated" box; this ends the installation



# For help with setting up a Zoom account, visit https://zoom.us, and click the "Sign Up Free" button

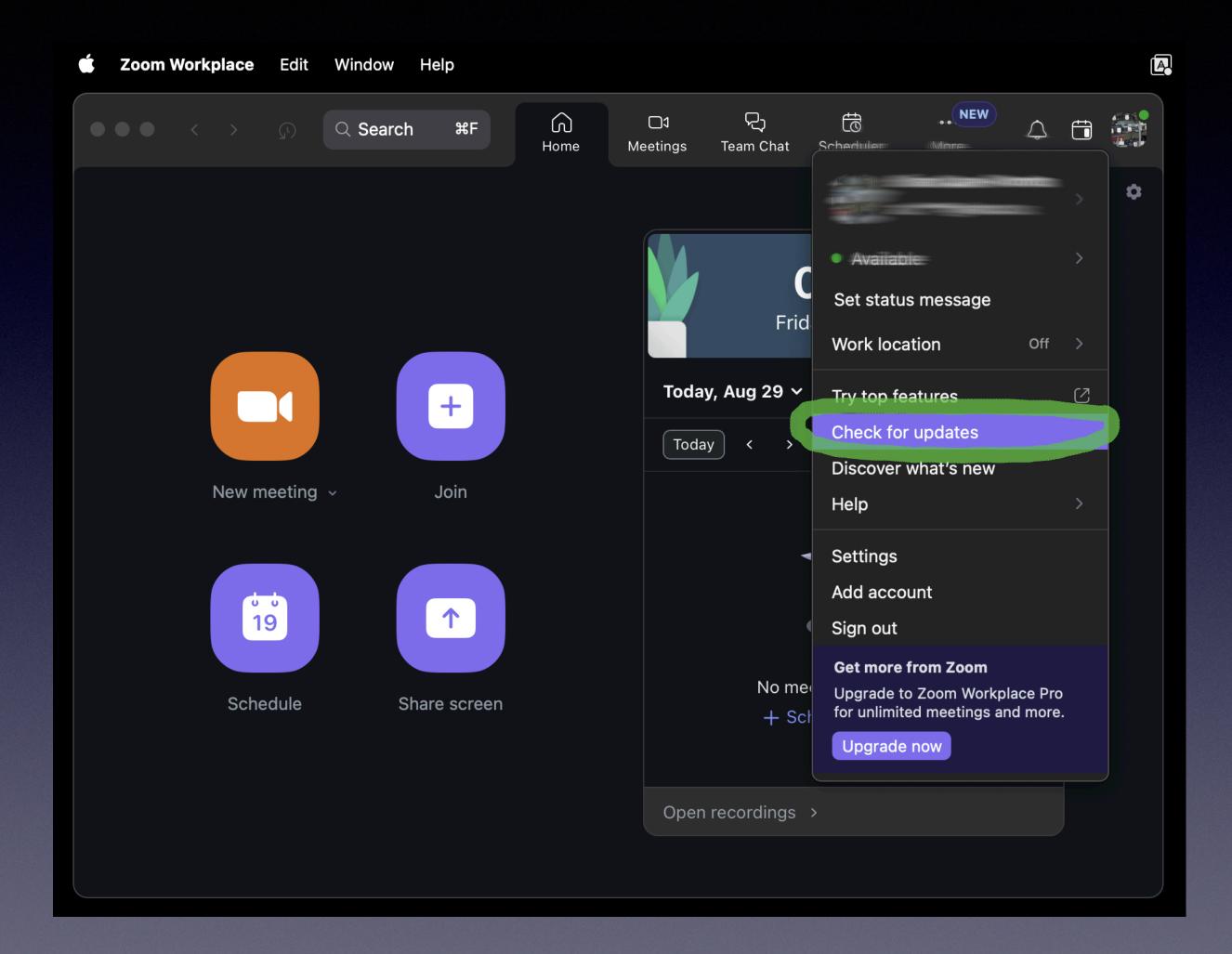


#### Checking For Updates



Before each meeting, do the following to check the current version of the Zoom Workplace:

13) Click on the icon in the top right corner of the Zoom Workplace window



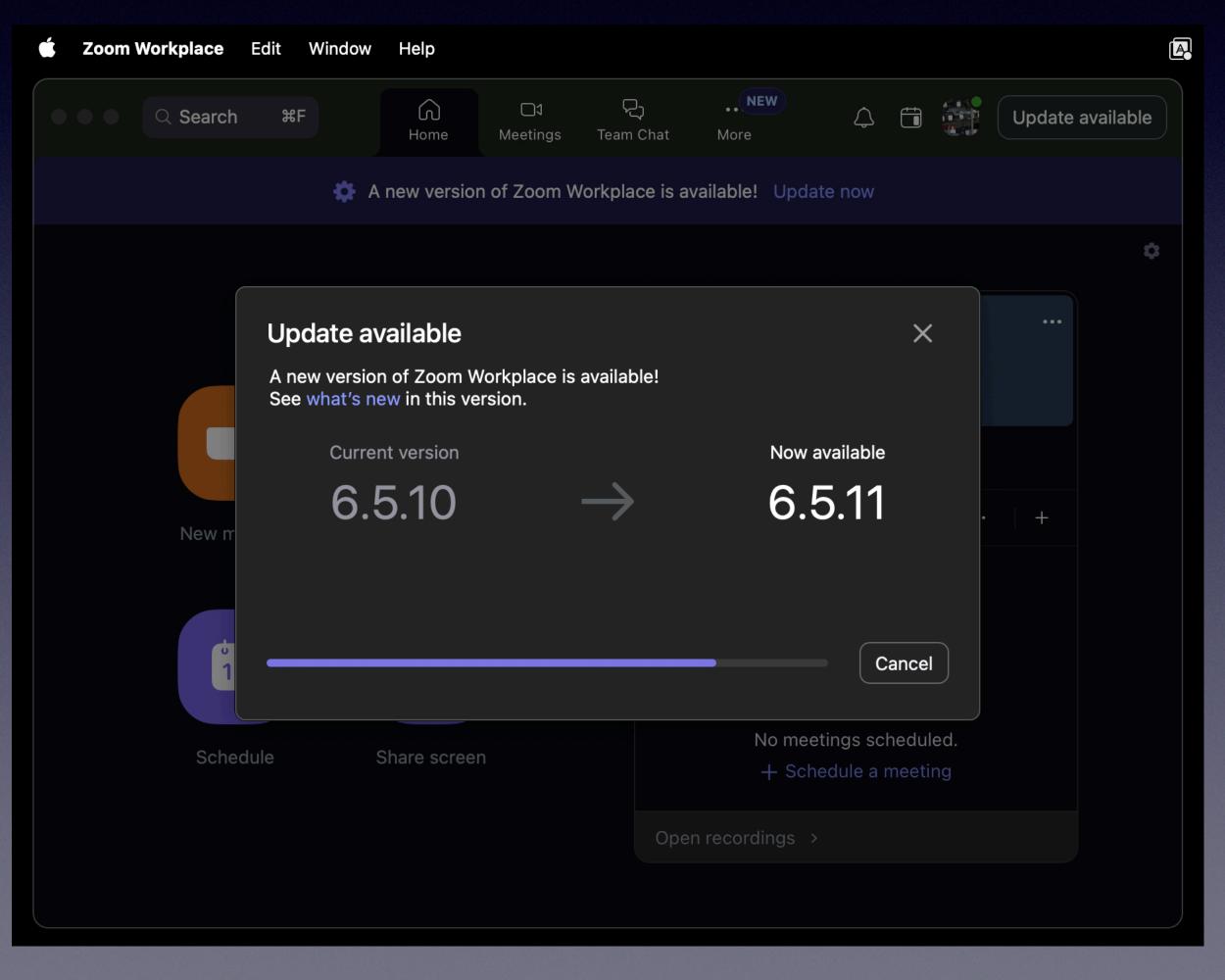
14) On the pulldown menu, click "Check for updates"

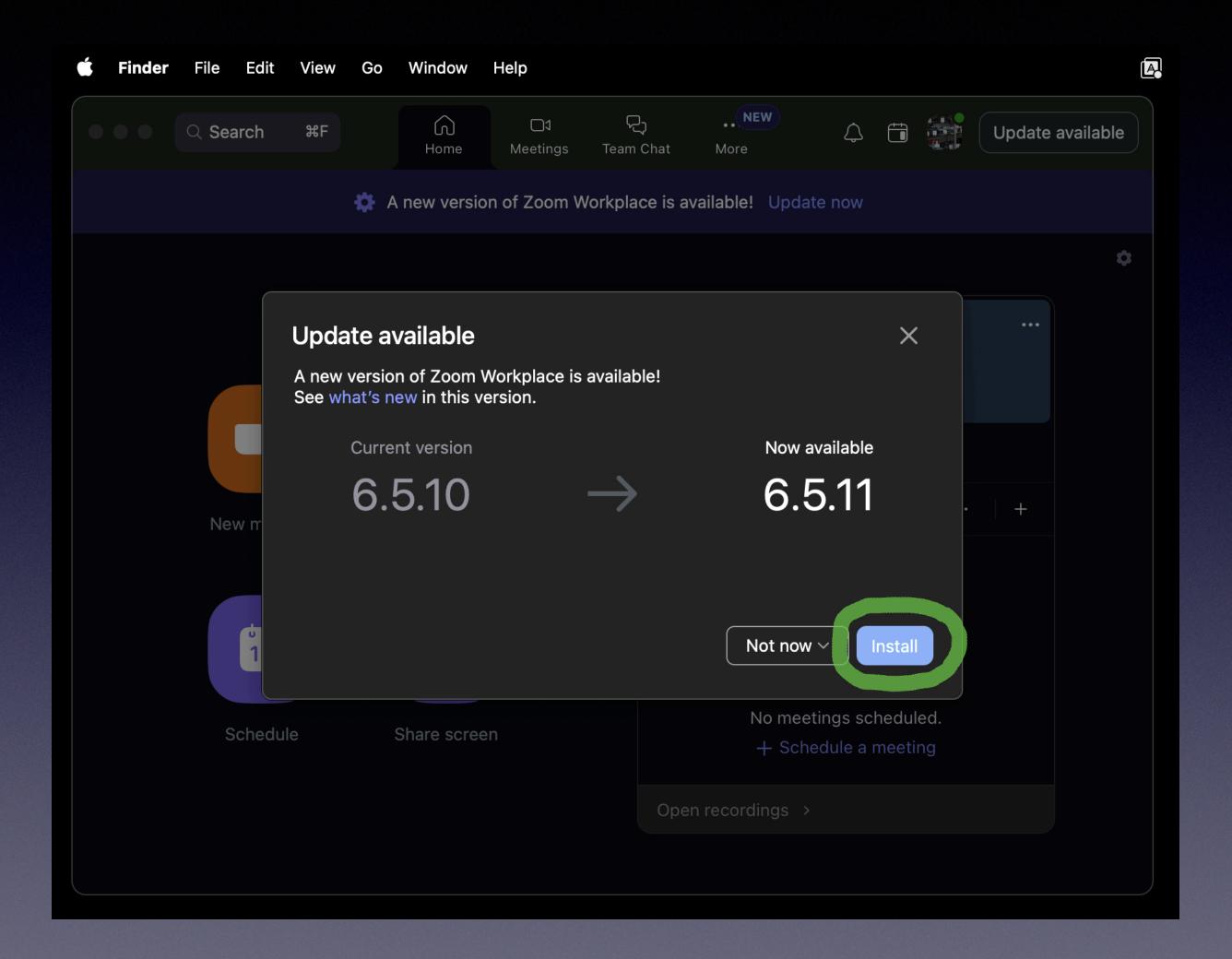
# 15) There will be one of two results:

If "You are up to date" appears, just or click "Done". You are finished for this meeting.

Saturday, August 30 You are up to date You are on the latest version 6.5.11 (62892). Discover what's new  $\Box$ 

If "Update available" appears, wait for the blue progress bar to finish, then proceed to step 16.

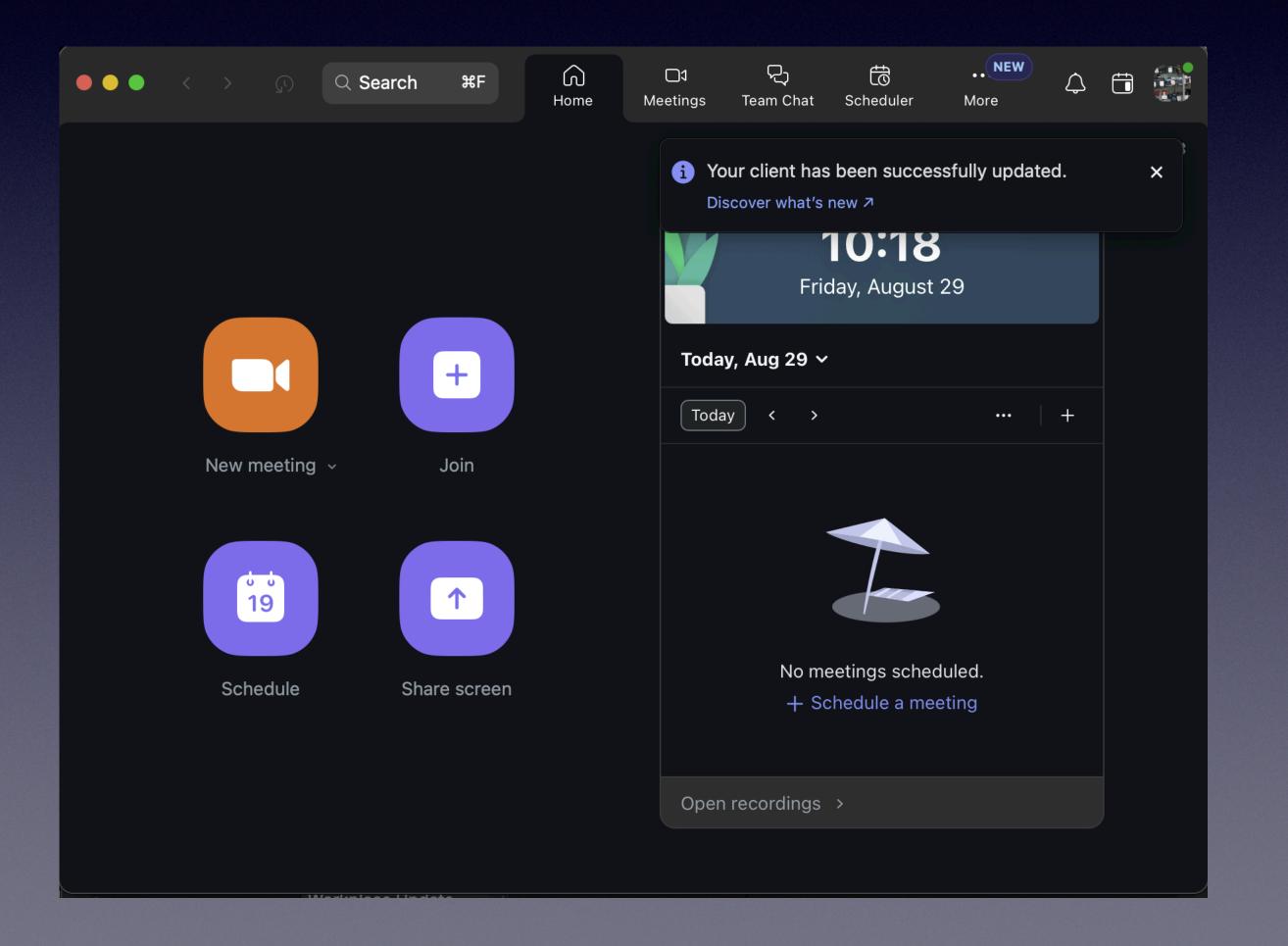




16) When the "Install" button appears, click it to continue

#### 17) There will be one of two results:

If "Your client has been successfully updated" appears, you are finished for this meeting



If "Unable to install updates" appears, click "Close", then repeat steps 1-12. Then, you are finished for this meeting

