Zoom Workplace App: Updating on Windows

Edited by Brian Quan, ECC Technical Team August 30, 2025

In order to connect to our Zoom meetings from your Windows PC, an application called "Zoom Workplace" must be installed, then updated every week.

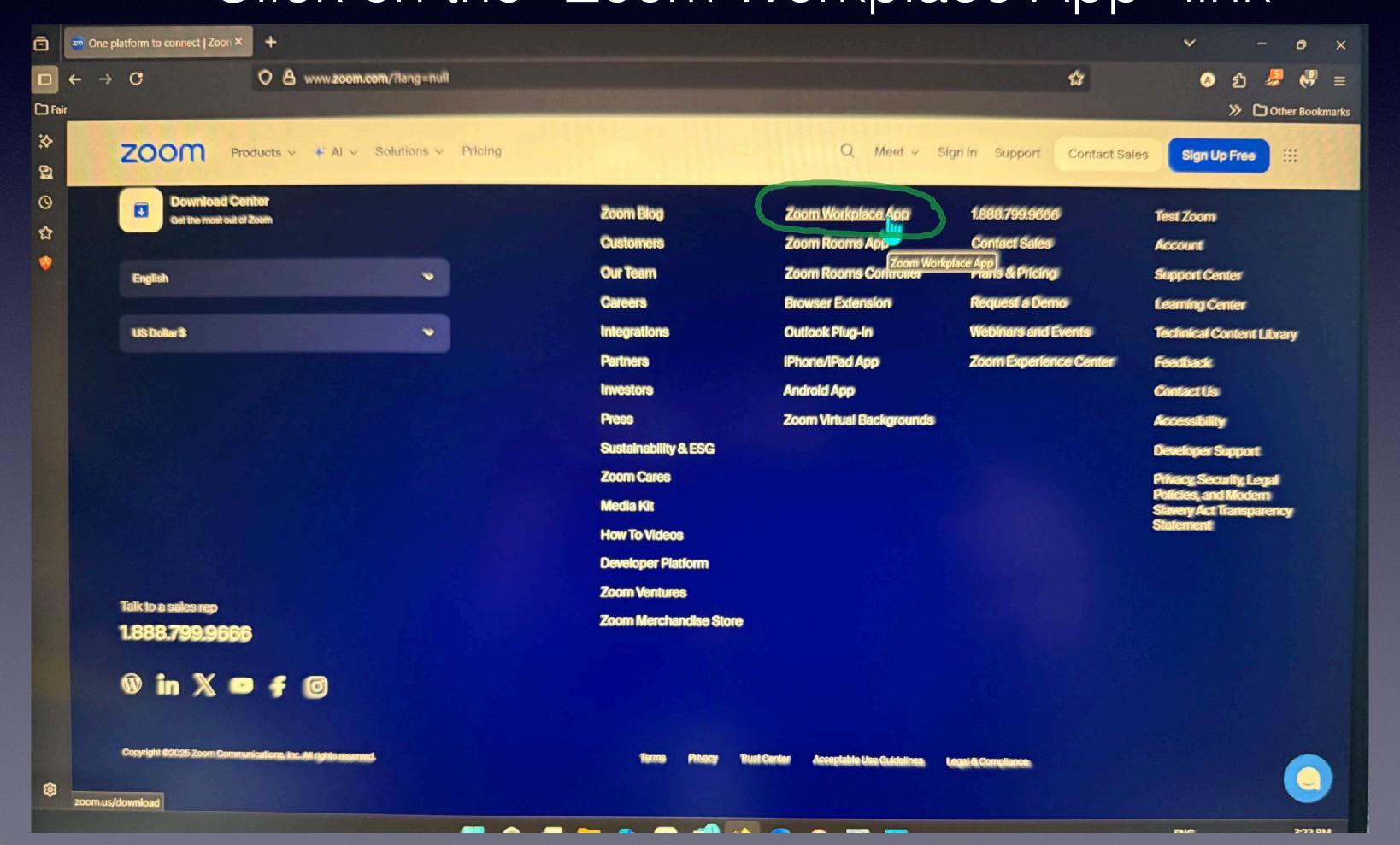
Updates include new features and security fixes to match those on Zoom's servers. If the Zoom Workplace app is not updated, a successful connection to our meetings cannot be guaranteed.

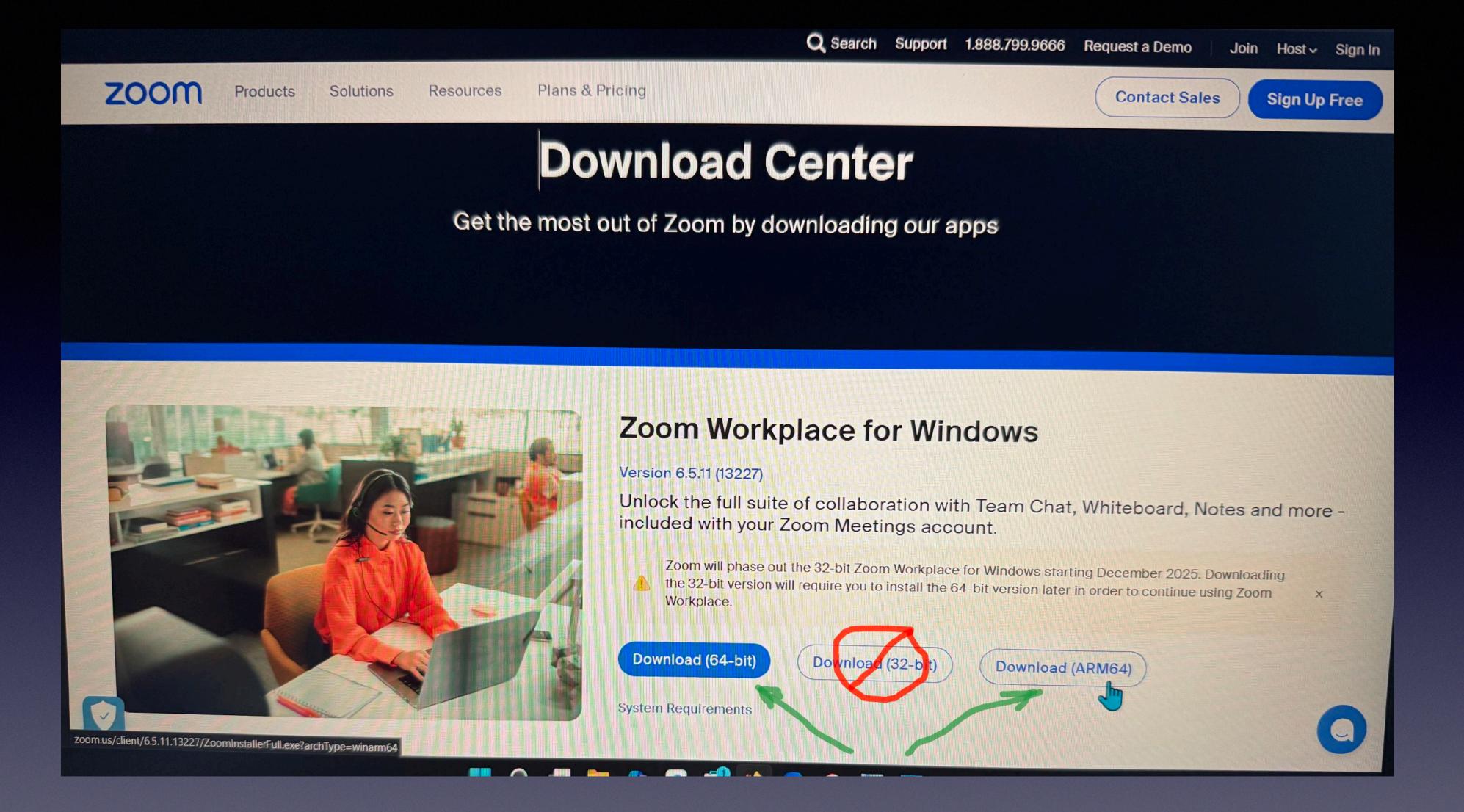
This document will show you how to install Zoom Workplace for Windows, then check and install the weekly updates.

If you need further help after going through this document, please send your request in an email to <u>ContactEtobicokeCameraClub@gmail.com</u>

Installing Zoom Workplace:

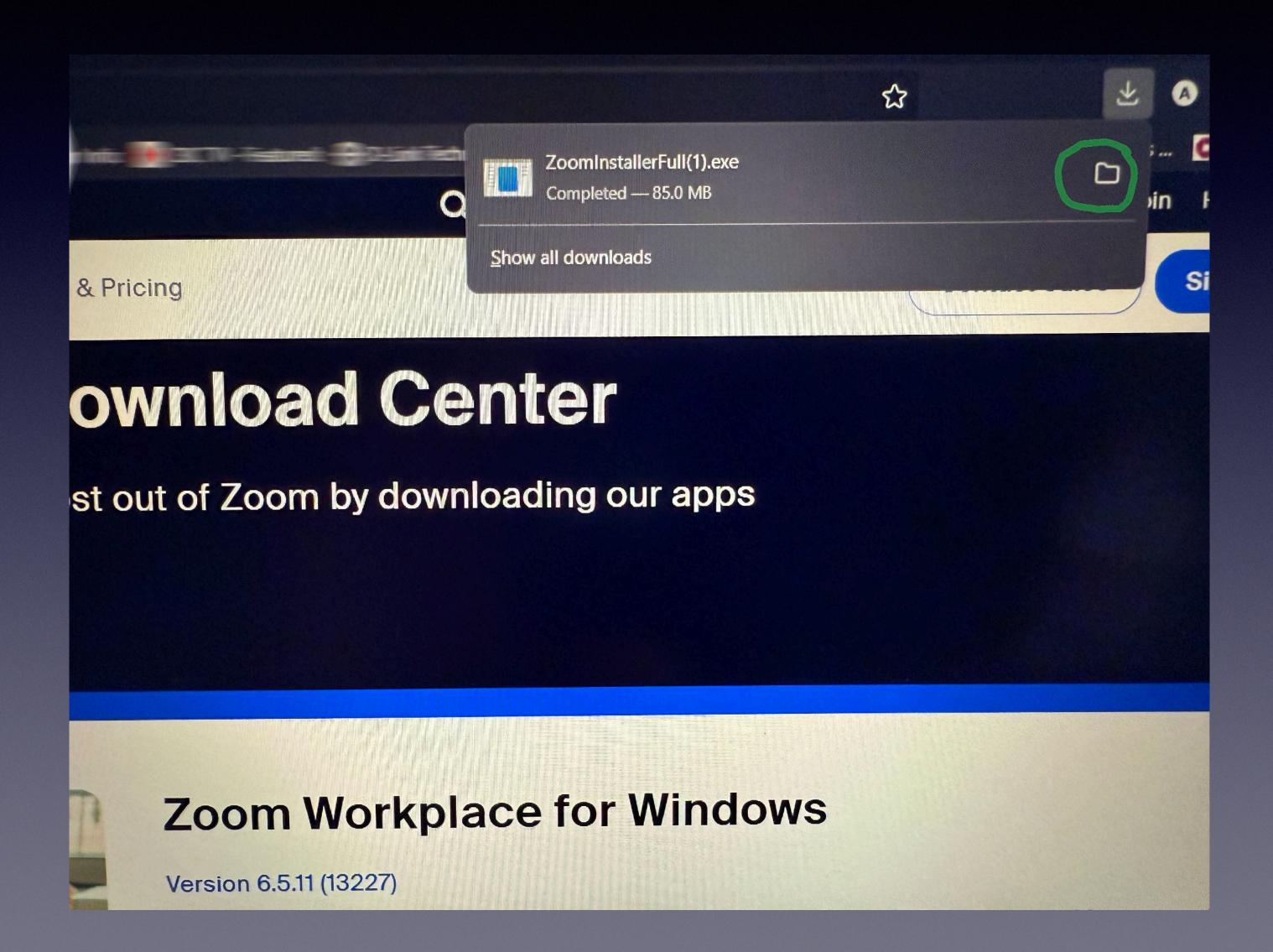
To install Zoom Workplace, go to https://zoom.us in Edge, Firefox, or Chrome Scroll to the bottom of the home page Click on the "Zoom Workplace App" link



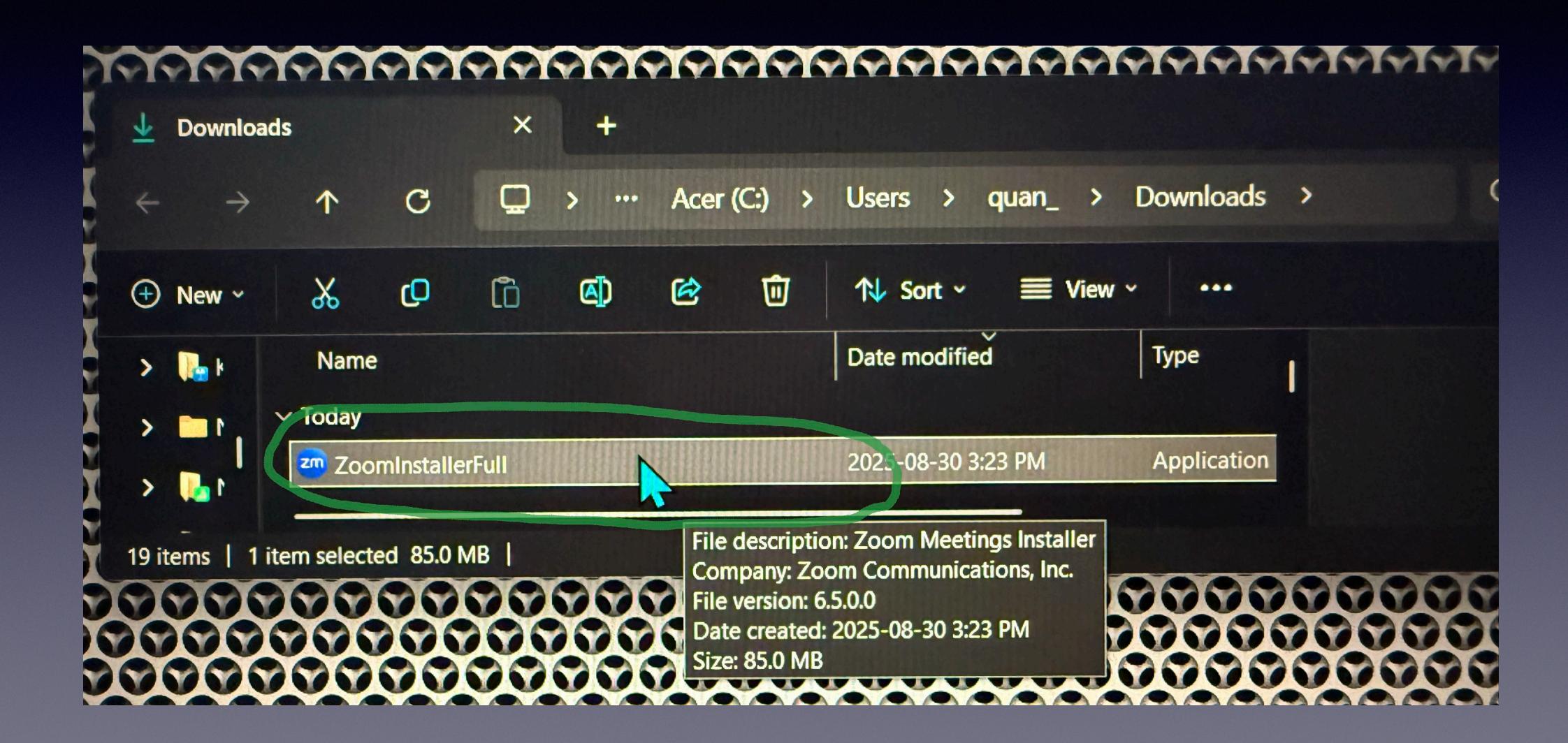


4) If you have an Intel or AMD PC, left click on "Download (64-bit)" If you have an ARM64 PC, left click on "Download (ARM64)" (Support for 32-bit Intel PCs will be dropped soon)

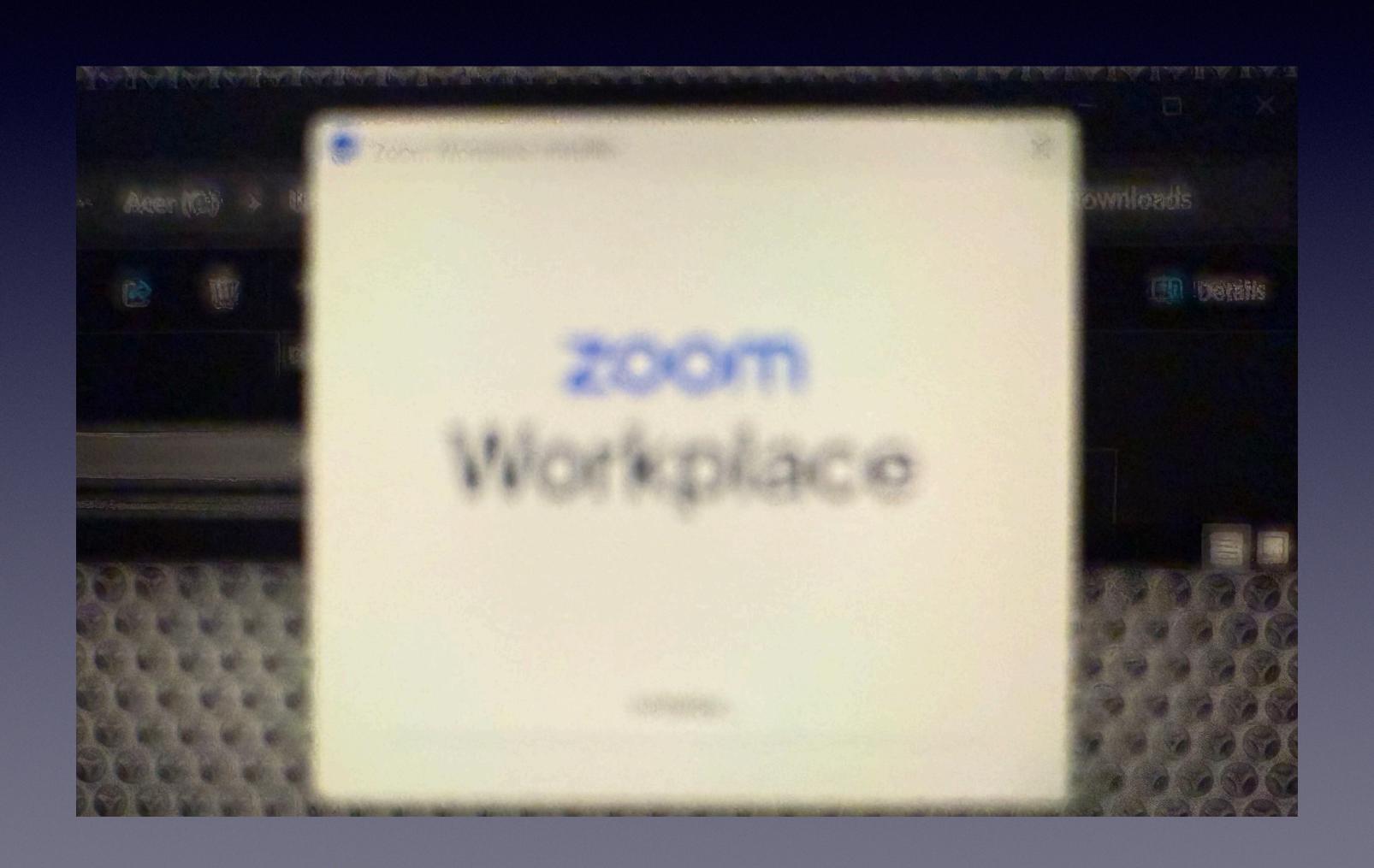
5) When the download is completed, left click the file folder in the top right corner



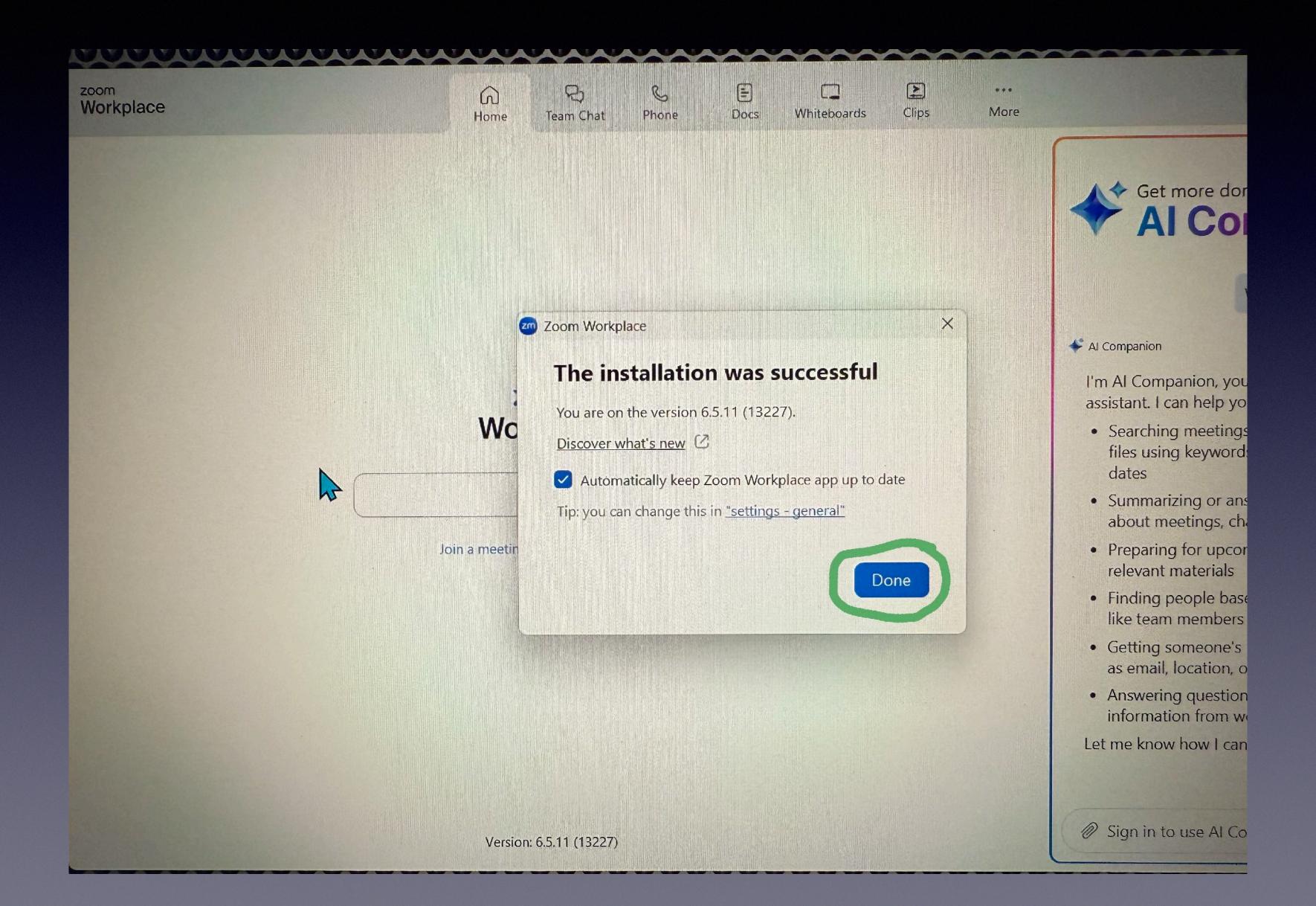
6) In the Downloads folder, double click on the installer file to start the installation



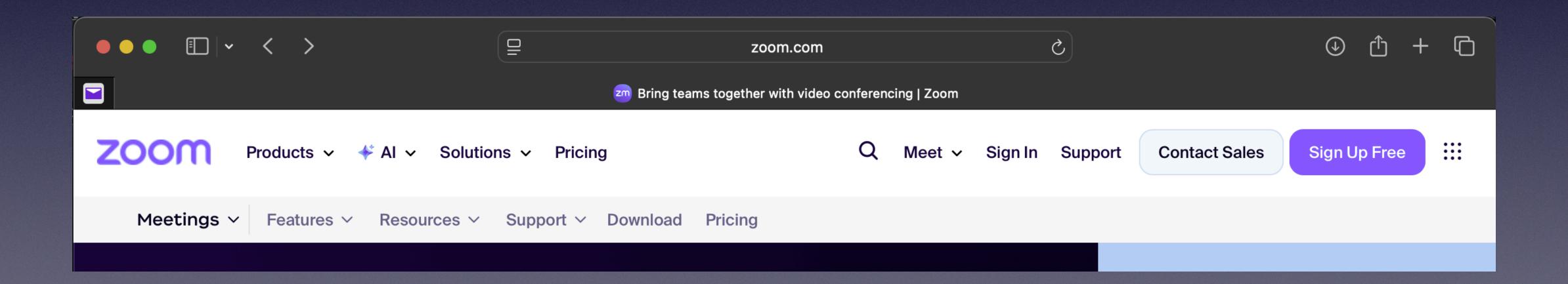
7) Allow the installation to run to completion



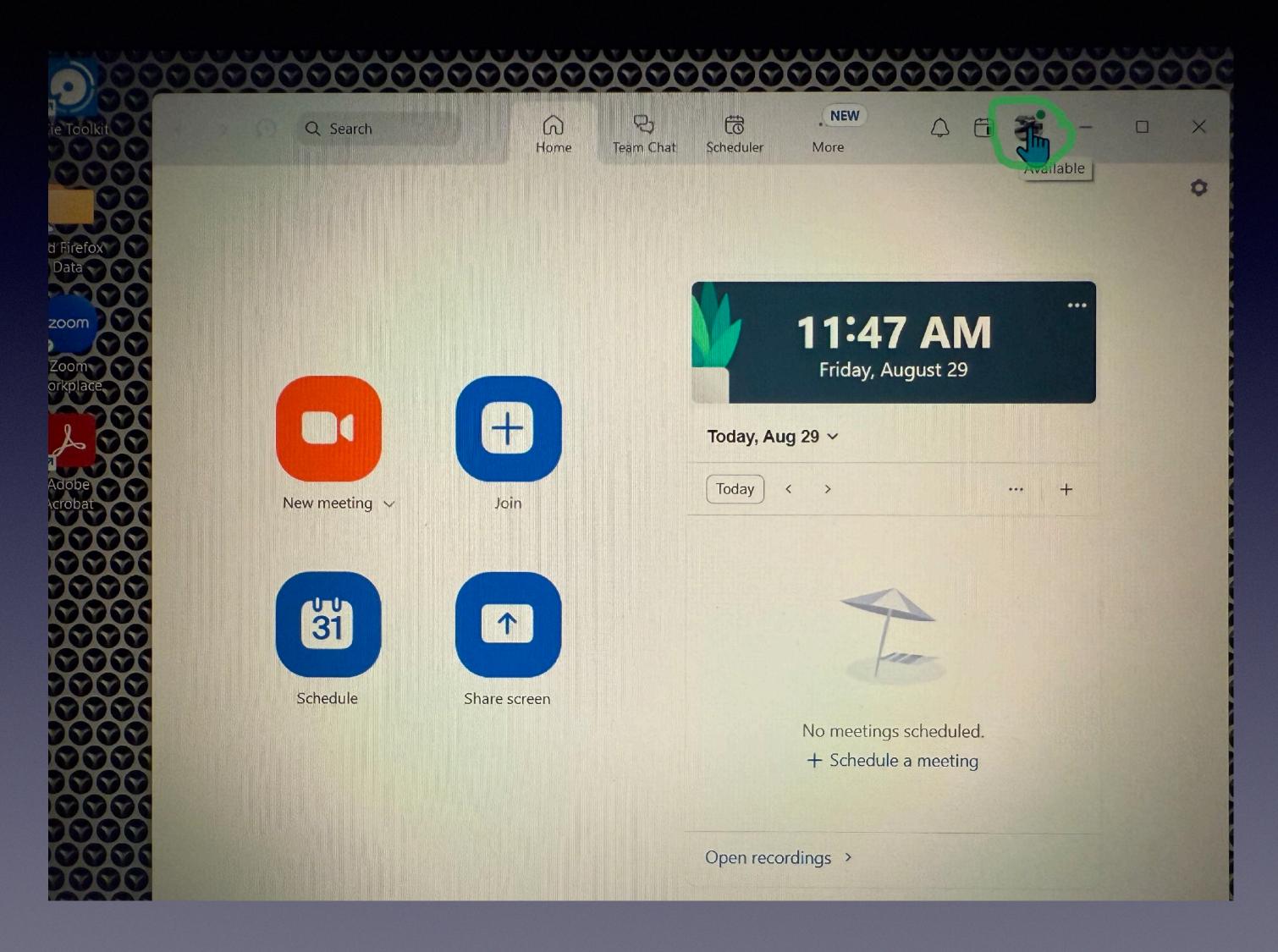
8) When "The installation was successful" dialog opens, left click the "Done" button. This ends the installation.



For help with setting up a Zoom account, visit https://zoom.us, and click the "Sign Up Free" button

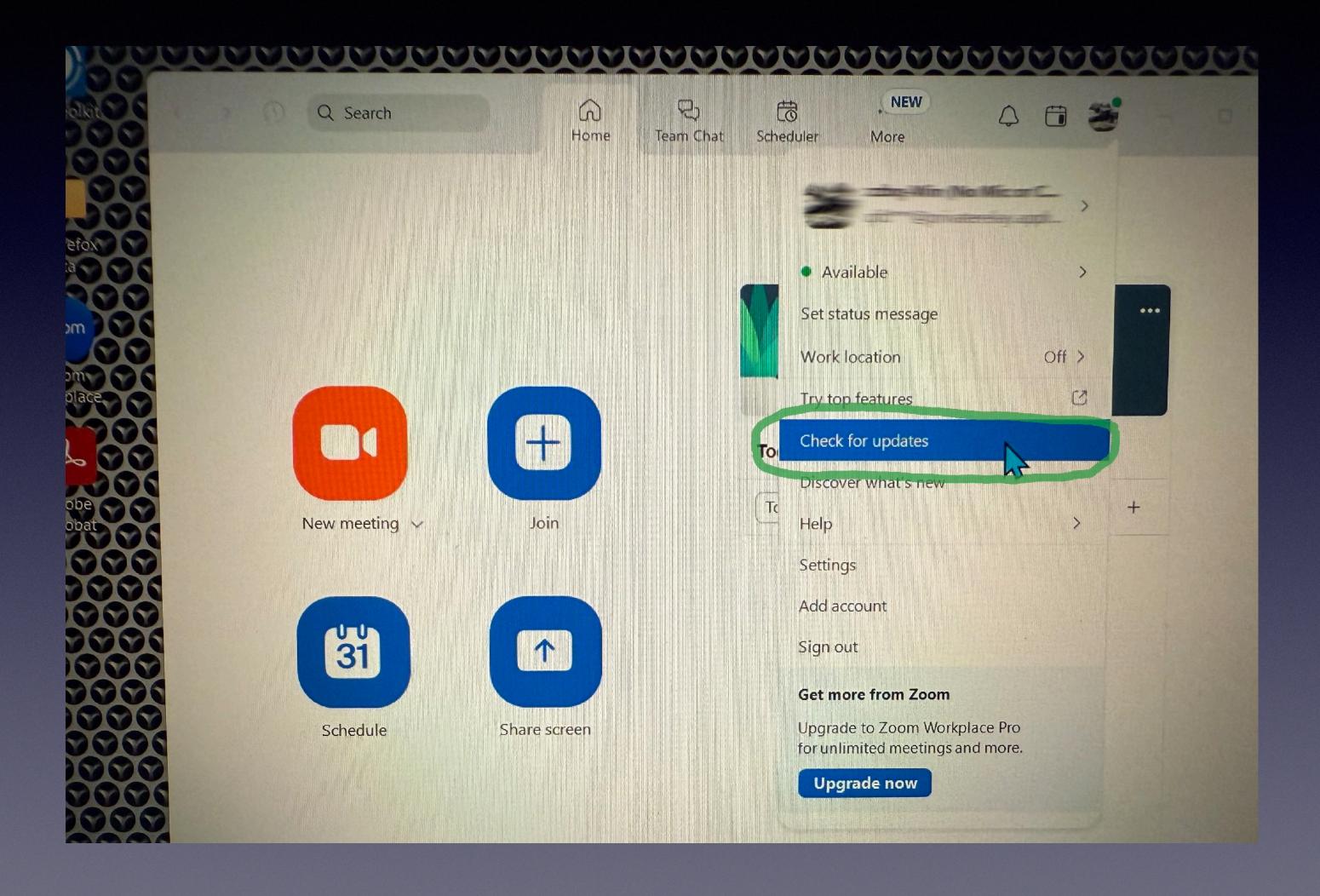


Checking For Updates



Before each meeting, do the following to check the current version of the Zoom Workplace:

9) Click on the icon in the top right corner of the Zoom Workplace window

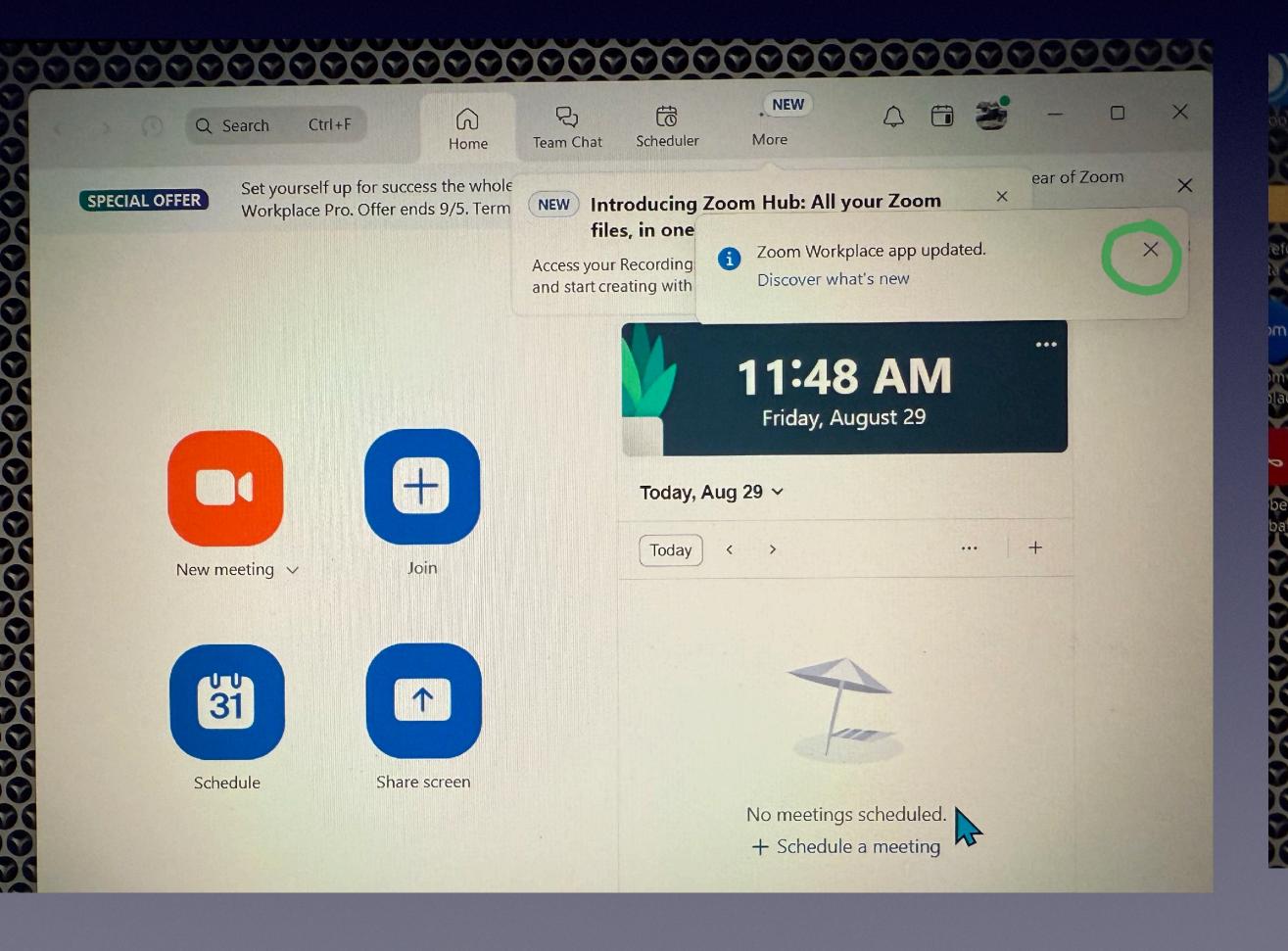


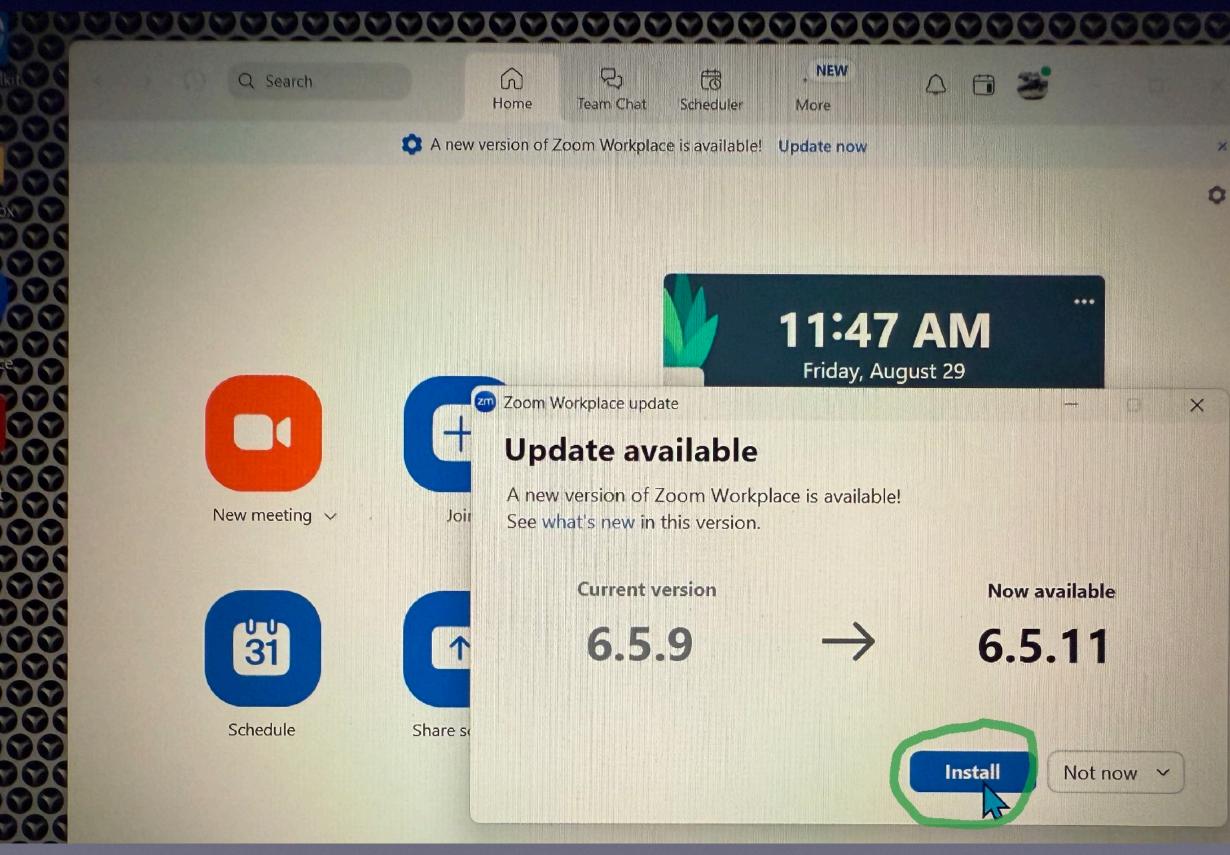
10) On the pulldown menu, click "Check for updates"

11) There will be one of two results:

If "Zoom workplace app updated" appears, left click the "X" in the top right <u>or</u> corner. You are finished for this meeting.

If "Update available" appears, wait for the blue progress bar to finish, then left click the "Install" button.





12) When "Your client has been successfully updated" appears, Left click the "X" in the top right corner. You are finished for this meeting.

